



EMPLOYING OTHERS RESOURCES

Employing Others:

- Employment contracts guidance (ACAS): [Employment contracts | Acas](#)
- Equality, diversity and inclusion guidance and templates (ACAS): [Making your workplace inclusive - Equality, diversity and inclusion - Acas](#)
- Recruitment of staff – hiring someone (ACAS): [Hiring someone | Acas](#)
- Registering with HMRC as an employer: [Register as an employer - GOV.UK](#)
- Advice for employees and employers (ACAS): [Advice | Acas](#)
- Get ready to employ staff for the first time (Gov): [Get ready to employ someone for the first time: step by step - GOV.UK](#)
- Safer recruitment information: [Safe Recruitment Process - ACT](#)
- DBS checks: [Disclosure and Barring Service - GOV.UK](#)
- DBS update service [DBS Update Service - GOV.UK](#)

Disciplinary and grievance:

- Code of practice on disciplinary and grievance procedures: [Acas Code of Practice on disciplinary and grievance procedures | Acas](#)
- Capability, disciplinary and grievance template : [A free business documents resource by CIS Made Easy Ltd](#)

Equality and diversity policy:

- Equality and diversity policy - sample: [Equality and diversity policy - GOV.UK](#)

Harassment and bullying:

- Harassment and bullying at work factsheet: [Harassment and bullying at Work | Factsheets | CIPD](#)

The links on this document are correct as of 8 May 2026. They will be checked and reviewed by 7 May 2027.